**December 6, 2018 1:30 pm**

**Administrative Offices of the**

**Emergency Training Center Joint Powers Authority - Conference Room**

**2235 E. Perimeter Road, San Bernardino, California**

**MEETING AGENDA**

**The San Bernardino Regional Emergency Training Center, Joint Powers Authority**

**recognizes its obligation to provide equal access to those individuals with disabilities.**

**Please contact the Emergency Training Center office (909) 389-3208 or (909) 382-2530**

**two working days prior to the meeting for any requests for reasonable accommodation**

**to include interpreters.**

 **1. Call to Order**

 **2. Roll Call**

 **3. Approval of: Minutes October 4, 2018**

 **4. Treasurer’s – Budget Report**- M. Coombs

 **5. Administration/Operations Reports- Handouts provided by Cristal Terredanio**

**6. Agenda Items:**

1.) Chief Dave Meddles as an alternate for San Bernardino County Fire

2.) Election of Officers

3.) Cristal Terredanio – Independent Contractor – contract renewal

4.) Future SBRETC Pricing – R. Edie

5.) Travel Requests:

A. ARFF Leadership Conference- Jacksonville, Florida,

 January 28-February 1, 2019, expected cost $ 2,580 (1 person) $ 4,160 (2 people).

B. Aviation Africa Conference – Kigali, Rwanda

 February 27-28, 2019. Expected cost: Less than $4,482.50

1. **Old Business**
2. JPA Partners Responsibilities
	1. Report from Business Plan Task Force
3. Update on Conflict of Interest Resolution- Update from Dan Word
4. Laptop for center – Update from both entities
5. **New Business**
6. **Public Comment**

A three-minute limitation shall apply to each member of the public who wishes to address the JPA Board Members. No member of the public shall be permitted to “share” his/her three minutes with any other member of the public.

 **10. Next Meeting:** February 7, 2019; 1:30 p.m.

 **11. Adjournment**