

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
JOINT POWERS AUTHORITY**

**September 3, 2025 @ 1:30 p.m.
Administrative Offices of the
Emergency Training Center Joint Powers Authority - Conference Room
2235 E. Perimeter Road, San Bernardino, California**

REGULAR MEETING AGENDA

- **Members of the public are invited to address the Commission on any item(s) on the agenda or non-agenda items. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Commission are requested to complete and submit a “Request to Speak” form available at the entrance to the Conference Room.**

Individual speakers are allowed three (3) minutes to address the Commission. The Commission may limit the total time for public input on each item to twenty (20) minutes. With the Commission’s consent, the Commission President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

- **The San Bernardino Regional Emergency Training Center, Joint Powers Authority recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Emergency Training Center office (909) 389-3208 or (909) 382-2530 for any requests for reasonable accommodation, including interpreters.**
- **Agenda documents distributed to members of the Commission less than 72 hours prior to the meeting are available for public viewing at 2235 E. Perimeter Road, San Bernardino during regular business hours.**
- **Order of business is approximate and subject to change.**

1. CALL TO ORDER

2. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

3. ANNOUNCEMENT OF CLOSED SESSION

A. Public Comment on Closed Session Items

B. Government Code Section 54956.9(e)(1) or (d)(1): Conference with legal counsel- anticipated litigation- two cases

4. RECONVENE PUBLIC MEETING

A. Report of Actions Taken by the Commission in Closed Session

5. ADMINSTRATIVE ACTION AGENDA

A. Approval of August 4, 2025 Meeting Minutes

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
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- B. Acceptance of September 2025 Treasurer Report – Wen Mai**
- C. DRAFT Amendment 01 - Equipment Lease Agreement for SB Regional Emergency Training Center – Kevin Horan**
- D. Request for Building Plans – Kevin Horan**
- E. Placement of Another Connex for OFM – Chief Gary Jager/ Chief Mark Bixler**

6. REPORTS

- A. Administrative and Operations Reports – Cristal Terredanio**
- B. Current Disposition of the old ARFF vehicle – Chris Bowden**
- C. SBRETC Office Space – Chris Bowden/Wen Mai**
- D. Updates**
 - a. SBCCD Update**
 - b. SBFD Update**
 - c. Airport Update**
- E. Business Plan – Stephanie Houston**
- F. Strategic Priorities**
 - a. Strategy #2 - Develop a fixed asset plan, tactical step #2 Seek ProBoard certification – Chris Bowden**
 - b. Strategy #2 - Develop a fixed asset plan, tactical step #4 Monitor and Update lease – Kevin Horan**
 - c. Strategy #5 – Build relationships and outreach, tactical step #1 Stakeholder outreach – Stephanie Houston**
 - d. Strategy #3 – Review and update the JPA agreement. – Stephanie Houston**

7. ADJOURNMENT

- A. Next meeting October 1, 2025 @ 1:30.**