

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER  
JOINT POWERS AUTHORITY**

**November 6, 2023 @ 1:30 pm  
Administrative Offices of the  
Emergency Training Center Joint Powers Authority - Conference Room  
2235 E. Perimeter Road, San Bernardino, California**

**MEETING AGENDA**

The San Bernardino Regional Emergency Training Center, Joint Powers Authority recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Emergency Training Center office (909) 389-3208 or (909) 382-2530 two working days prior to the meeting for any requests for reasonable accommodation to include interpreters.

- 1. Call to order**
- 2. Roll Call**
- 3. Approval of October 5, 2023 minutes**
- 4. Administrative/Operations Reports – Handouts provided by Cristal Terredanio**
- 5. Agenda Items:**
  - A.) Treasurer report – Wen Mai
- 6. Old Business:**
  - A.) Update from Task Force/Long Term Planning workgroup
    - 1.) SBCCD update
    - 2.) SBFD update
    - 3.) Airport update
  - B.) Strategic Priorities – JPA Board
    - a. Strategy #2 - Develop a fixed asset plan, tactical step #2 Seek ProBoard certification – Chris Bowden, no updates.
    - b. Strategy #2 - Develop a fixed asset plan, tactical step #4 Monitor and Update lease – Kevin Horan
    - c. Strategy #5 – Build relationships and outreach, tactical step #1 Stakeholder outreach – Stephanie Houston
    - d. Strategy #3 – Review and update the JPA agreement – Stephanie Houston
- 7. New Business:**
  - A.) Cost allocation template for office space use at the San Bernardino Regional Emergency Center – S. Houston

**Public Comment**

  - B.) **Next Meeting:** December 7, 2023 @ 1:30 p.m. \*Please submit all agenda items to Program Administrator by November 30, 2023.
- 8. Adjournment:**