

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER  
JOINT POWERS AUTHORITY**

**February 5, 2015 1:30 p.m.**

**Administrative Offices of the**

**Emergency Training Center Joint Powers Authority Conference Room  
2235 E. Perimeter Road, San Bernardino, California**

**MEETING AGENDA**

**The San Bernardino Regional Emergency Training Center, Joint Powers Authority recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Emergency Training Center office (909) 389-3208 or (909) 382-2530 two working days prior to the meeting for any requests for reasonable accommodation to include interpreters.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of: Minutes December 4, 2014**
- 4. Treasurer's Report- Sadsad**
- 5. Administration/Operations Reports- handout**
- 6. Agenda Items:**
  - a) Request for Purchases- Proximity Gear repairs; Auction items of two general aviation aircraft; ratify hood purchase
  - b) Conference and Vendor Booth Attendance- none
  - c) Statement of Economic Interest- Form 700 <http://www.fppc.ca.gov/forms/700-14-15/Form700-14-15.pdf> , need returned to SBRETC by 2/19/2015
  - d) Staffing
    - 1.) Scheduling of instructors- Need commitment for instructors from City and County
    - 2.) Independent contractor insurance cost for instruction
    - 3.) Maintenance Staffing Plan (Weekly, Monthly, Quarterly)
    - 4.) Hours Outside of Instruction
  - e) Credit Card- Need to accept credit card payments from departments and individuals.
  - f) Social Media Policy
  - g) Approve Social Media Accounts- Twitter, Facebook and Instagram
  - h) Authorization for Credit Card- Christina Sweeting
- 7. Old Business:**
  - a. Sheriff helicopter storage - Bell 222
  - b. Website updates- Edie, Sweeting
  - c. Policy Manual- Sweeting
- 8. New Business**
  - a. Discussion on: goals, objectives, business plan

**9. Public Comment**

A three-minute limitation shall apply to each member of the public who wishes to address the JPA Board Members. No member of the public shall be permitted to “share” his/her three minutes with any other member of the public.

**10. Next Meeting:** April 2, 2015; 1:30 p.m.

**11. Adjournment**